

Jharkhand Industrial Area Development Authority (JIADA)

(A Govt. of Jharkhand Undertaking)



Regd. Off: 3rd floor, JIADA building, Namkum Industrial Estate,
Namkum, Ranchi, Jharkhand – 834010
E-mail-mdjiada@gmail.com, web-jiada.co.in

Letter No. 1185

Dated:06.11.2025

Tender Notice

NIT No.: -JIADA/

Sub: Request For Empanelment of Agencies for Conducting Green Audits in Adityapur Auto Cluster

JIADA, Ranchi proposes to engage a competent Green Audit Agency to conduct comprehensive environmental assessments within the Adityapur Auto Cluster. The objective is to evaluate and enhance resource efficiency, waste management, and compliance with environmental norms, while promoting sustainable and cleaner production practices. The initiative aims to support industries in meeting statutory requirements, improving environmental performance, and availing benefits under government programs such as the RAMP Programme, thereby fostering planned, sustainable, and eco-friendly industrial development in Jharkhand.

S. No.	Particulars	Details
1.	RFP/ Tender Availability	07.11.2025
2.	Last date for receiving queries	19.11.2025 up to 05.00 P.M
3.	Date and time of Pre-Bidding Meeting	21.11.2025 at 12.30 P.M
4.	Last date of Submission	02.12.2025 at 05.00 P.M
5.	Technical Proposal opening	03.12.2025 at 03.30 P.M
6.	Technical Presentation	To be Notified
7.	Cost of Tender	Electronic transfer of INR 11,800/- {including 18% GST(Non-Refundable)} through Jharkhand Tender website- https://jharkhandtenders.gov.in/nicgep/app
8.	Website for downloading Tender Documents	https://www.jiada.co.in/tenders.php .
9.	Contact Details	Secretary, JIADA, 3 rd Floor, JIADA Bhawan, Namkum, Lowadih, Ranchi, Jharkhand-834010 Mobile:+91 9835946572 Website: www.jiada.co.in Email: mdjiada@gmail.com

- JIADA reserves the right to change any schedule of bidding process. Please visit JIADA website mentioned in document regularly for the same.
- JIADA reserves the right to terminate the bid process at any time without assigning any reason.
- Proposals must be received not later than time, and date as mentioned above. Proposals that are received after the last date and will not be entertained.

(By the order of MD, JIADA)

Sd/-

Secretary, JIADA

PR.NO.365386 RIADA (JIADA)(25-26):D



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Sd/-

Secretary JIADA



**Jharkhand Industrial Area Development Authority (JIADA),
Ranchi, Jharkhand**

**REQUEST FOR EMPANELMENT OF AGENCIES
FOR
CONDUCTING GREEN AUDITS IN ADITYAPUR AUTO
CLUSTER**

Ref No: 1185 dt. 06/11/2025

Jharkhand Industrial Area Development Authority (JIADA)
3rd floor, JIADA Bhawan, Lowadih, Namkum Industrial Area, Ranchi-834010, Jharkhand
Email ID: mdjiada@gmail.com

Disclaimer

The information contained in this Request for Empanelment (hereinafter referred to as "RFE") document provided to the Applicants, by JIADA hereinafter referred to as Authority, or any of their employees or advisors, is provided to the Applicant(s) on the terms and conditions set out in this RFE document and all other terms and conditions subject to which such information is provided.

The purpose of this RFE document is to provide the Applicant(s) with information to assist in the formulation of proposal. This RFE document does not purport to contain all the information each applicant may require.

This RFE document may not be appropriate for all persons, and it is not possible for the Authority, their employees or advisors to consider the business/ investment objectives, financial situation and particular needs of each Applicant who reads or uses this RFE document.

Each Applicant should conduct its own investigations and analysis and should check the accuracy, reliability and completeness of the information in this RFE document and where necessary obtain independent advice from appropriate sources.

JIADA, their employees and advisors make no representation or warranty and shall incur no liability under any law, statute, rules or regulations as to the accuracy, reliability or completeness of the RFE document.

JIADA may, in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information in this RFE document.

JIADA reserves the rights to cancel, terminate, change or modify this procurement process and/or requirements of bidding stated in the RFE, without assigning any reason or providing any notice and without accepting any liability for the same.

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Request for Empanelment (RFE)

The Jharkhand Industrial Area Development Authority (JIADA), Ranchi seeks a proposal for Empanelment of agencies for conducting Green Audit in Adityapur MSME Auto Cluster.

Fact Sheet

Particulars	Description
Availability of RFE documents	https://www.jiada.co.in/tenders.php . https://jiada.jharkhand.gov.in/tender https://jharkhandtenders.gov.in/nicgep/app
RFE/Tender Availability date	07.11.2025
Last date for receiving queries	19.11.2025 up to 05.00 P.M
Prebid Meeting date & time	21.11.2025 at 12.30 P.M
Last date of submission	02.12.2025 at 05.00 P.M
Technical proposal opening	03.12.2025 at 3.30 P.M
Tender Fees (Non-refundable and Not exempted)	Electronic Transfer of INR 11,800/- (Non-Refundable) including 18% GST through Jharkhand Tenders Website- https://jharkhandtenders.gov.in/nicgep/app
Name and Address of Office inviting Tender	Secretary Jharkhand Industrial Area Development Authority (JIADA), 3rd Floor, JIADA BHAWAN, Lowadih, Namkum Industrial Area, Ranchi-834010, Jharkhand Phone- +91-9835946572 Email- mdjiada@gmail.com
Language	Proposals should be submitted in English only.
Currency	INR only

1. Introduction and Background

- 1.1. The Jharkhand Industrial Area Development Authority (JIADA) is mandated to develop and maintain industrial infrastructure across the state, promoting a conducive environment for industrial growth. Recognizing the growing importance of sustainable industrial practices, JIADA seeks to institutionalize environmental assessments to ensure resource efficiency, regulatory compliance, and long-term ecological sustainability within its industrial areas.
- 1.2. The Adityapur Auto Cluster is one of the largest and most strategically significant industrial clusters in Jharkhand, hosting a diverse range of automobile and auto-component units. The cluster contributes substantially to the state's industrial output, employment generation, and economic development.
- 1.3. Industrial operations, particularly in micro, small, and medium enterprises within the cluster, often face challenges in monitoring environmental performance, managing waste, optimizing energy and water use, and adhering to applicable laws. Green Audits provide a systematic and credible mechanism to evaluate these parameters, identify inefficiencies, and recommend actionable measures for improvement.
- 1.4. Now, JIADA (**Herewith Authority**) proposes to engage a competent Green Audit Agency to undertake a comprehensive Green Audit for the Adityapur Auto Cluster. The selected agency will assess resource utilization, energy and water efficiency, waste management practices, emissions, and compliance with environmental regulations. The audit will also provide actionable recommendations for cleaner production, enhanced resource efficiency, and sustainable industrial operations, supporting vision of JIADA on promoting environmentally responsible and future-ready industrial development in Jharkhand.

2. Objectives

- 2.1. The primary objective of the Authority is to promote planned and sustainable industrial development across the state by creating and maintaining high-quality industrial infrastructure with sustainability measures. To achieve this initiative JIADA has plans to onboard a green audit agency that enables systematic assessment of environmental performance across industrial units.
- 2.2. Conduct comprehensive audits of industrial units in the Adityapur Auto Cluster to evaluate resource efficiency, waste management, energy and water consumption, and compliance with applicable environmental regulations.
- 2.3. Identify gaps and recommend actionable measures to improve cleaner production, energy conservation, water efficiency, and pollution control.
- 2.4. Support industries in adhering to statutory requirements, environmental norms, and consent conditions issued by regulatory authorities such as the State Pollution Control Board.

- 2.5. Guide industrial units in leveraging government programs, including the RAMP Programme, to access financial assistance for implementing sustainability and green initiatives.

3. Scope of Work

- 3.1. The empaneled agencies will be responsible for conducting thorough and systematic Green Audits in Auto Cluster MSME units of Adityapur Industrial Area, with the primary objective of assessing environmental performance and recommending sustainable solutions. The audit will encompass the following key areas:
- 3.2. The selected Green Audit Agency shall be responsible for conducting a comprehensive environmental assessment of the industrial units within the Adityapur Auto Cluster. The assignment aims to evaluate resource utilization, energy and water efficiency, waste management practices, emission control, and compliance with statutory environmental regulations.
- 3.3. Agency shall adopt a systematic approach, beginning with the collection and analysis of baseline data, including industrial processes, material inputs, resource consumption, waste generation, and emissions. Based on this data, the agency shall design an audit methodology that is appropriate for the operational and sectoral characteristics of the cluster, and coordinate with JIADA and individual industries to schedule site visits and data collection activities.
- 3.4. Agency shall conduct on-site audits to assess operational efficiency, environmental performance, and regulatory compliance. This includes evaluating energy and water consumption patterns, waste management practices, pollution control measures, and adherence to applicable environmental laws and consent conditions issued by the State Pollution Control Board or other relevant authorities.
- 3.5. Agency shall also identify areas for improvement, inefficiencies, and environmental risks, and benchmark performance against national and international best practices where applicable.
- 3.6. Agency shall prepare detailed Green Audit Reports for each industrial unit, highlighting current environmental performance, gaps, non-compliances, and actionable recommendations for cleaner production, energy and water efficiency, and sustainable waste management.
- 3.7. The reports shall also include estimated costs, potential savings, and timelines for implementing recommended measures. In addition, the agency shall prepare a consolidated cluster-level report summarizing trends, key findings, and policy-level recommendations to support JIADA in planning cluster-level interventions and monitoring environmental performance.
- 3.8. The scope also includes capacity building, whereby the agency shall conduct training and awareness sessions for industrial stakeholders on sustainable practices, resource efficiency,

environmental compliance, and adoption of government schemes, including the RAMP Programme, to access financial assistance for implementing green initiatives.

- 3.9. The agency shall provide post-audit support, including technical guidance and follow-up visits, to ensure that recommendations are implemented effectively and that the cluster's overall environmental performance is enhanced in a sustainable and measurable manner.
- 3.10. All activities must be carried out in close coordination with JIADA, adhering to the timelines and reporting formats prescribed by the Authority, ensuring high quality, credibility, and transparency of the audit process.
- 3.11. The agency shall submit a Draft Report in soft copy (PDF or Word format) for preliminary review and feedback. Based on comments and inputs, a Final Report shall be prepared, incorporating all corrections and recommendations from the draft.
- 3.13. The Final Report must be submitted in both hard copy (printed and signed version with the audit certificate) and soft copy. Additionally, a No Objection Certificate (NOC) from the respective industrial unit must accompany the submission; in the absence of the NOC, payment for the audit will not be released.

4. Other Terms and Conditions

- 4.1. The Agency shall nominate the team and provide their name(s), address (es), email (s) and telephone, mobile nos. for better co-ordination.
- 4.2. Mere empanelment does not confer automatic rights to any agency to secure/procure jobs.
- 4.3. The empanelment does not guarantee any minimum business.
- 4.4. The Authority reserves the right to empanel any other agency or employ any agency outside the list of empanelled agencies, if required.
- 4.5. The contract with the agency will be terminated if the agency is found involved in any unlawful and illegal activities in the premises or around.
- 4.6. The Selected Agency shall be responsible for all risks associated with the Green Audit Sessions for the entire duration and for all prior preparation and winding up period with respect to his manpower/contractors/property/material etc. mobilized by him for the green audit sessions.
- 4.7. Monitoring Committee- JIADA may form a monitoring committee comprising of representative of JIADA or institution nominated by the JIADA. The committee reserves the right to verify and perform quality checking and may impose the penalty to ensure that the final deliveries provided by the Agency are as per the prescribed norms and terms and conditions of the tender.

- 4.8. The competent authority of this office has full right to accept or reject in part or any or all the tenders without assigning any reason and also to cancel the order at any time. The applicant will have no right to claim any loss / damages etc. on cancellation of the work order.
- 4.9. Each page of the application should be signed. The application shall be signed by person having necessary authorization to do so.
- 4.10. Applications containing false, incomplete and/or inadequate information are liable to be rejected. Also, mere fulfilment of the eligibility criteria does not guarantee selection.
- 4.11. The proof of experience must be submitted with the Tender/Application.
- 4.12. All disputes/interpretation and other matters if any, concerning this agreement in any manner whatsoever shall be subject to final decision of the JIADA.
- 4.13. The RFE will be valid for the 180 days from the date of signing of agreement. JIADA reserves the right to terminate or cancel the tender at any stage or time without assigning any reason.
- 4.14. Confidentiality of any data and information provided by JIADA and other government agencies to the Consultant should be maintained.

5. Period of Empanelment & Project timeframe:

- 5.1. The Empanelment shall be of One (1) year from the date of agreement.

6. Eligibility criteria

Applicants must carefully read the minimum conditions of eligibility (the "Conditions of Eligibility") provided herein. Proposals of only those Applicants who satisfy the Conditions of Eligibility will be considered for evaluation.

Sl. No.	Pre-qualification criteria description	Evidence required
1	The Applicant should be a registered as a legal entity in India.	Valid Certificates of Registration.
2	The Applicant should have an average turnover of INR 1 (One) Cr. over the last 3 financial years (2021-22, 2022-23 and 2023-24 or 2024 - 25). The turnover of the applicant entity shall be derived from activities related to Green Audit, Environmental Audit, or other allied environmental assessment and sustainability services.	<ul style="list-style-type: none">● Audited financial statements for the last three financial years.● Certificate from the Statutory Auditor/Chartered Accountant with UDIN

3	The Applicant Should have at least 3 years of experience in conducting Green/Environmental Audits in Govt. Departments/Govt. Organizations/Public sector Undertaking.	Work order/ Completion Certificates from the client.
4	The firm /agency should ISO certified for the recognized standard criteria for green audit by National Accreditation Board of Certification Bodies (NABCB) of which the audit report and certificate carry the logo of Accreditation Board (AB).	An understanding of this, valid documents must be attached with the technical bid.
5	The Applicant should not have been blacklisted/debarred by any Government Agency or Department of the State or Central Government, including any Public Sector Organization or by any local/ civic bodies or Municipality.	Self-certificate letter undertaking to this effect on company's letter head signed by company's authorized signatory.
6	Registration under <ul style="list-style-type: none">● GST● PAN	Copy of GST registration and a copy of PAN
7	Last three years Income Tax Return for AY 2025-26, 2024-25 and 2023-24	Copy of ITR

7. Jurisdictions

- 7.1. The court of Ranchi alone shall have the jurisdiction to try any matter of dispute or reference between parties arising out of this RFE or agreement.

8. Submission of Application

- 8.1. The RFE prepared by the applicant/ agencies / firms, as well as all correspondence and documents relating to the Bid exchanged by the firm and JIADA shall be written in English language;
- 8.2. The covering letter must be signed with the firm's name and by an Authorized Signatory of the firm, who is authorized for contractual obligations on behalf of the firm. All obligations committed by such signatories are liable to be fulfilled by the firm who would be selected to carry out the work as per the terms of this RFE
- 8.3. The RFE shall be submitted online through the e-Procurement Portal at <https://jharkhandtenders.gov.in/>
- 8.4. within the prescribed due date and time, failing which the submission shall be liable for rejection.
- 8.5. In addition, applicants are required to submit a hardbound copy of the proposal in original, along with a soft copy in a pen drive, to the postal address of JIADA as specified in this document.

- 8.6. Failure to submit the hard copy within the stipulated time shall render the proposal liable for rejection.
- 8.7. In case of any discrepancy between the documents uploaded online and those submitted in hard copy, the documents uploaded online shall be treated as final and binding.
- 8.8. Interested and eligible agencies/firms may submit their Technical Proposal online with complete and accurate information through the e-Procurement Portal. The proposal, duly filled in and accompanied by all requisite supporting documents/information, shall be submitted to JIADA within the prescribed timeline.
- 8.9. The applicant shall also upload proof of payment of the RFE Fee along with the Technical Proposal. Proposals submitted without such proof shall be liable for rejection.

9. Technical Proposal

- 9.1. Test of responsiveness
- 9.2. The Applicant shall prepare ("Technical Proposal) which shall contain:
- 9.3. Covering Letter (as per annexure- 1)
- 9.4. Details of Applicant (as per Annexure-2)
- 9.5. Credentials regarding major work done so far

10. Procedure of Empanelment

- 10.1. The proposals should be completed with all criteria as mentioned in this document. Incomplete proposals may be liable for summary rejection.
- 10.2. JIADA reserves the right to reject any or all the proposals without assigning any reason whatsoever. Any form of canvassing shall invite immediate disqualification.
- 10.3. All the proposals received will be scrutinized to assess their eligibility based on the qualifying criteria. Those proposals which do not meet the qualifying criteria will be rejected, forthwith, or at any stage of detection.
- 10.4. Agencies fulfilling the eligibility criteria (shortlisted agencies) will be called for a presentation before the committee. The final empanelment will be based on evaluation as detailed below. During the evaluation JIADA will have a right to ask for any clarification.

10.5. Technical Evaluation Criteria

Evaluation Criteria		Max. Marks
A)	The Applicant should have an average turnover of INR 01 (One) crore or above during the last three financial years i.e. 2023-24, 2022-23 and 2021-22 or 2024-25. <ul style="list-style-type: none">• Up to Rs. 1.00 Crore – 7.5 Marks• More than Rs 1.00 Crore - 15 Marks	15

B)	The Applicant Should have at least 3 years of proven experience in conducting Green/Environmental Audits in Govt. Departments/Govt. Organizations/Public sector Undertaking. <ul style="list-style-type: none">• One Project – 5 marks• Five Projects – 10 marks• More than Five Projects - 15 Marks	15
C)	The Applicant should have conducted Green/Environmental Audits in industrial areas/clusters. <ul style="list-style-type: none">• One Project – 10 marks• More than One project– 20 marks	20
D)	Team members of the agency will be qualified lead Auditor and QCI approved consultant. 1 team member – 5 Marks More than 1 – 10 Marks	10
E)	The Applicant should have quality certifications: <ul style="list-style-type: none">• ISO 9001: 2.5 Marks• ISO 17020: 2.5 Marks• ISO 9001:2015: 5 Marks	10
F)	Technical Presentation explaining: Approach & Methodology - 10 Marks Overall understanding of the project - 10 Marks Quality standards and auditing mechanisms - 5 Marks Technical team – 5 Marks	30
Note: Applicants need to provide adequate documents for all the above-mentioned marking criteria.		

10.6. The Applicant are required to score minimum 60 marks to qualify for the empanelment.

10.7. Empanelment is not any guarantee for the award of work.

10.8. JIADA, however, reserves its right to get any work done from an agency outside the panel.

11. Selection

11.1. After closing the RFE, the bids (technical) received within the deadline will be opened on the mentioned date and time. The shortlisted Applicants as per Clause 11.6 will be considered for empanelment. It would be JIADA discretion to decide the number of agencies to be empaneled.

11.2. JIADA will announce a list of qualified Applicants who will be empaneled.

12. Rights to JIADA

12.1. JIADA reserves the right to accept / reject the offers received, or call for any additional information /clarification, or modify / cancel the bidding process, if so required, without assigning any reason whatsoever.

- 12.2. JIADA reserves the right to cancel/terminate the agreement any time without assigning any reason or failing to submit the report within stipulated time or unsatisfactory report or any reason as deemed fit.
- 12.3. JIADA, however, reserves its right to get any work done from anyone outside the panel in any cases.

13. Intellectual property rights

- 13.1. All documents, reports, analyses, data, drawings, maps, software, designs, photographs, or any other material prepared, collected, or generated by the Green Audit Agency in connection with the assignment shall be and remain the exclusive property of the Jharkhand Industrial Area Development Authority (JIADA). The Agency shall not have any claim, lien, or right of ownership over such materials.
- 13.2. The Green Audit Agency shall not, without prior written consent of JIADA, publish, reproduce, or use the deliverables, data, or findings generated during the course of the assignment for any purpose other than those intended under this RFE. The materials shall not be shared, sold, or transferred to any third party, whether in part or in full, without the written approval of JIADA.
- 13.3. The Agency shall maintain strict confidentiality of all information, documents, and data collected or received from JIADA, participating industries, or any other stakeholder during the course of the assignment. Such information shall not be disclosed to any third party or used for any purpose other than the execution of the approved scope of work.
- 13.4. The Green Audit Agency shall indemnify and hold harmless JIADA and the Government of Jharkhand from and against any and all claims, losses, damages, or expenses arising out of any infringement or alleged infringement of third-party intellectual property rights in connection with the performance of services under this RFE.

14. Arbitration

- 14.1. All matters of dispute arising out of this shall be governed by Indian law and subject to the jurisdiction of Courts at Ranchi.
- 14.2. All Disputes between the Parties arising out of or relating to or in connection with this Agreement, including the performance or non-performance of the obligations set out herein shall, so far as is possible, be settled amicably between the Parties within thirty (30) days after written notice of such Dispute has been given by one Party to the other Party. The venue of the amicable settlement proceeding shall be JIADA at Ranchi.
- 14.3. If any dispute or difference of any kind whatsoever shall arise in connection with or arising out of this contract or the execution of work or maintenance of the works there under, whether before the commencement or during the progress of works or after the termination, abandonment or breach of contract, and it is not amicably settled within 60 days of the notice being served on the other party , it shall be referred to arbitration before

a Sole Arbitrator as per the provisions of the Arbitration and Conciliation Act, 1996. The venue of the arbitration proceedings shall be the Head Office of JIADA at Ranchi. Upon any and every reference as aforesaid, the assessment of costs and incidental expenses in the proceedings for the award shall be at the discretion of the Arbitrator.

15. Pre- Proposal Meeting

- 15.1. To clarify and discuss issues with respect to the RFE, the Authority may hold Pre-Application Conference on the date and time indicated in the Schedule of RFE.
- 15.2. Prior to the Pre-Proposal Meeting, the Applicants may submit a list of queries if any. Applicants must formulate their queries and forward the same to the Authority by the last date of receiving queries mentioned in the Schedule of RFE, Schedule of Empanelment Process by e-mail as per annexure 6.
- 15.3. The Applicants may note that the Authority will not entertain any deviations to the RFE at the time of submission of the Applications or thereafter.

16. Amendments to RFE

- 16.1. At any time prior to the Application Due Date, as indicated in Schedule of RFE, Schedule of Empanelment Process, the Authority may, for any reason, whether at its own initiative or in response to clarifications requested by an Applicant, amend the Empanelment Document by the issuance of Addenda. Any Addenda issued would be published only in JIADA Website and the same shall be binding on the Applicants.
- 16.2. In order to provide Applicants reasonable time to take the Addendum into account, or for any other reason, the Authority may, at its discretion, extend the Application Due Date. Information about extension of the Application Due Date will be published only in the JIADA Website.

17. Late Application

- 17.1. Applications received after Due Date shall not be entertained. Applications submitted by fax, telex, telegram or e-mail shall not be entertained and shall be rejected.

18. Cost of Applications

- 18.1. The Applicants shall be responsible for all of the costs associated with the preparation of their Applications and their participation in the Empanelment Process including subsequent negotiation (if any), visits to the Authority etc. The Authority will not be responsible or in any way liable for such costs, regardless of the conduct or outcome of the process.

19. Validity of proposal

- 19.1. The applications shall be valid for a period of not less than 180 days from the Application Due Date (“Application Validity Period”). The validity of application may be extended by mutual consent of the respective applicants and the Authority.

Annexure 1

Cover Letter

Date:

To,

The Secretary
Jharkhand Industrial Area Development Authority (JIADA),
3rd Floor, JIADA Bhawan, Lowadih
Namkum Industrial Area
Ranchi-834010, Jharkhand

Subject: Request for Empanelment of agencies for conducting Green Audit in Adityapur Auto Cluster

Reference: RFE Ref no.:.....

With reference to your RFE cited above, I/we, having examined all relevant documents and understood their contents, hereby submit our proposal. The proposal is unconditional and unqualified.

All information provided in the Proposal and in the Appendices is true and correct and all documents accompanying such Proposal are true copies of their respective originals. This statement is made for the express purpose of this bid.

I/We acknowledge JIADA's right to reject our application without assigning any reason or otherwise and hereby waive our right to challenge the same on any account whatsoever.

I/ We certify that we have not been blacklisted/ debarred by any Government Agency or Department of the State or Central Government, including any Public Sector Organization or by any local/ civic bodies or Municipality.

I/ We certify that in the last three years, we have neither failed to perform on any contract, as evidenced by imposition of a penalty by an arbitral or judicial authority or a judicial pronouncement or arbitration award against the Applicant, nor been expelled from any project or contract by any public authority nor have had any contract terminated by any public authority for breach on our part.

I/We declare that I/We have examined and have no reservations to the RFE Documents, including any Addendum issued by the Authority.

I/We certify that regarding matters other than security and integrity of the country, we or any of our Associates have not been convicted by a Court of Law or indicted or adverse orders passed by a regulatory authority which would cast a doubt on our ability to take such task.

I/We further certify that no investigation by a regulatory authority is pending either against us or against our Associates or against our CEO or any of our Directors /Managers/ employees.

I/We hereby irrevocably waive any right or remedy which we may have at any stage at law or howsoever otherwise arising to challenge or question any decision taken by the JIADA [and/ or the Government] in

connection with the selection of Applicant in respect of the above-mentioned Project.

I/We agree and understand that the proposal is subject to the provisions of the RFE document. In no case, shall I/we have any claim or right of whatsoever nature if the work is not awarded to me/us or our proposal is not opened or rejected.

I/We agree and undertake to abide by all the terms and conditions of the RFE Document.

In witness thereof, I/we submit this Proposal under and in accordance with the terms of the RFE Document.

Yours faithfully,

Name: Designation:

(Company Seal)

Annexure 2

Particulars of the Applicant

Details of the Applicant (Company)		
1	Name of the company/ firm	
2	Address of the company / firm	
3	Status of the Company (Proprietorship /Partnership/Public Ltd/Pvt. Ltd)	
4	Details of Incorporation of the Company	
5	Valid GST no.	
6	Permanent Account Number (PAN)	
7	Name & Designation of the contact person to whom all references shall be made regarding this tender	
8	Telephone No. (with STD Code)	
9	E-Mail of the contact person:	
10	Mobile No	

Authorized Signatory:

Applicant's Seal:

Date:

Annexure 3

Details of Past Experience

S. No.	Name of the work	Authority Details	Location of work	Description of Work	Work order award date	Completion date

Each of the entry would have to be supported with documentary evidence in the form of copy of Work Order containing detailed Scope of Work and respective Completion certificate/Commission certificate.

(Signature of Applicant & seal)

Annexure 4

Financial Capacity of company/ Firm

Name of the Applicant:

Sl.	Particulars	<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>FY 2024-25</u>
1.	Turnover (In INR Crores)			
2.	Average Annual Turnover for the last 3 years (In INR Crores)			

Note:

1. Attach certified copies of Annual Audited Balance Sheets, P & L statement, and IT Returns Certificate for last 3 (Three) years.
2. The above data must be submitted by Applicant, duly certified by either Statutory Auditor or Chartered Accountant.

Note: The turnover of the applicant entity shall be derived from activities related to Green Audit, Environmental Audit, or other allied environmental assessment and sustainability services.

Signature of CA / Statutory Auditors

(Name of the Authorized Signatory) (with seal & registration no.)

Place:

Date:

UDIN:

Annexure 5

Power of Attorney for Signing of Proposal

Know all men by these presents, We.....(name of the firm and address of the registered office) do hereby irrevocably constitute, nominate, appoint and authorize Mr. / Ms (name),.....son / daughter / wife of.....and presently residing at....., who is (presently employed with us and holding the position of....., as our true and lawful attorney (hereinafter referred to as the "Attorney") to do in our name and on our behalf, all such acts, deeds and things as are necessary or required in connection with or incidental to submission of our Application for the ".....(**Project Name**)" proposed to be developed by the JIADA including but not limited to signing and submission of all Application / Proposals, bids and other documents and writings, participate in pre-bids / pre-proposal and other conferences and providing information / responses to JIADA, presenting us in all matters before JIADA, signing and execution of all contracts including the Agreement and undertakings, consequent to acceptance of our bid, and generally dealing with JIADA in all matters in connection with or relating to or arising out of our bid, for the said Project and/ or upon award thereof, to us and / or till the completion of the project.

AND we hereby agree to ratify and confirm and do hereby ratify and confirm all acts, deeds and things lawfully done or caused to be done by our said Attorney pursuant to and in exercise of the powers conferred by this Power of Attorney and that all acts, deeds and things done by our said Attorney in exercise of the powers hereby conferred shall and shall always be deemed to have been done by us and shall be binding on us.

IN WITNESS WHEREOF WE, _____, THE ABOVE-NAMED PRINCIPAL HAVE EXECUTED THIS POWER OF ATTORNEY ON THIS ____ DAY OF _____, 20__

For
.....

Accepted
_____ (signature)
(Name, Title and Address) of the Attorney

Note:

- *The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executants(s) and when it is so required the same should be under common seal affixed in accordance with the required procedure.*
- *Wherever required, the Applicant should submit for verification the extract of the charter documents and documents such as a board or shareholders' resolution/ power of attorney in favour of the person executing this Power of Attorney for the delegation of power hereunder on behalf of the Applicant.*

Annexure 6

Pre-Proposal Query Format

Interested applicants shall submit their queries in the following format

Sl.	Clause No. as per RFE	Query/ Modifications sought	Suggestions (if any)

Note:

Applicants shall submit their query or modification in soft copy toon or before the pre proposal query submission due date.